#### 2015-16

### Action plan of IQAC for 2015-16

The Chairperson IQAC, Principal Sh. Manmohan Singh called a meeting of the committee on 22/07/2015 to lay out the goals to be achieved by the college during the session 2015-16. The major aims were as follow:

- 1. Adherence to Academic Calendar as provided by KUK
- 2. All the departmental heads to prepare the calendar for co-curricular activities for their respective departments
- 3. Constitution of Annual Committees of staff
- 4. Preparation of Lesson Plan
- 5. Result Analysis
- 6. Strengthening Attendance of students
- 7. Upgradation of labs and Repairs and Renovations
- 8. Organize inter college competitions or events by the departments and cells
- 9. Recruitment of extension lecturers
- 10.Organization of National Level Seminar
- 11.Orientation Program for First year students
- 12.Internal Assessment based on assignments and class tests
- 13. Building Construction and Repairs and Renovations
- 14. Encouraging the use of audio visual methods of teaching
- 15. Best Practices undertaken by teachers and students
- 16.NSS Unit of the college to organize activities for the welfare of society so as to enable students to learn how to fulfill social responsibility
- 17.Organizing Athletic meet and encouraging students to participate in sports activities

The meeting concluded on a positive note and the Chairperson thanked everyone and asked the committee to submit the Action Plan Report in writing within a week.

Chairperson: Principal Manmohan Singh

Members:

Dr. Manju Pathak

Dr. Subodh Kumar (

Dr. Gurmit Singh

Dr. Upendra Sethi

Special invitee for the meeting:

1. Sh. V.P. Singh All

2. Mrs. Rajni Sharma

3. Dr. Gagandeep Kaur

4. Sh. Des Raj Bajwa (

### 2015-16

# Minutes of the IQAC Meeting (Action taken Report)

To assess the overall performance and to take a stock of the targets set to be achieved in the beginning of the session, a meeting of IQAC was called on 06.04.2016 by the Chairperson Principal Sh. Manmohan Singh. The following outcomes were discussed by the committee:

### Adherence to Academic Calendar as provided by KUK

Followed the academic calendar which was provided by the KUK.

All the departmental heads to prepare the calendar for co-curricular activities for their respective departments

According to the Academic Calendar, the calendar for important events, curricular, co-curricular, extra-curricular and extension activities was prepared by all the departments

### **Constitution of Annual Committees of staff**

The annual college committees of staff were constituted for effectively managing the different college activities and the same were communicated to the staff both teaching and non-teaching.

## **Preparation of Lesson Plan**

All the teaching faculty members prepared and adhered the lesson plan for the session

### **Result Analysis**

Result analysis of the previous session examinations was carried out by the examination branch of the college

### Strengthening Attendance of students

Strict compliance of university norms for the attendance of students are followed for encouraging maximum attendance of students in the classes.

## Upgradation of labs and Repairs and Renovations

Existing labs were ungraded and repair and renovation work was also undertaken under RUSA

Chemistry lab was upgraded

## Organize inter college competitions or events by the departments and cells

Inter-District level science exhibition was organized in the college by the Department of Physics, Chemistry, Botany, Zoology, Computer Science, Geography and Psychology collectively.

District level Science quiz and Science essay writing competition was organized by science faculty (Chemistry)

Intercollege debate, rangoli, essay writing slogan writing, poster making and declamation contests were organized under women cell

District level and Divisional Level Slogan Writing, and On the spot painting competition was organized by Fine Arts department

### Recruitment of extension lecturers

Various departments (Computer science, Mathematics, Commerce, Geography, Hindi, Chemistry) made the recruitment of extension lecturers as per the requirement of workload

## **Organization of National Level Seminar**

Commerce department of the college organized the national level seminar on 6.2.2016.

Chemistry department of the college organized National Seminar on 13.02.2016

## Orientation Program for First year students

The orientation program was organized for all the new entrants i.e. first year students of all the courses.

### Internal Assessment based on assignments and class tests

Teaching faculty followed the KUK norms for the internal assessment. The internal assessment was based on the assignments and class tests which further enhanced and improved the subject related knowledge of the students.

## **Building Construction and Repairs and Renovations**

New Building construction started in the college under RUSA

Repair and renovation work was also undertaken under RUSA

Encouraging the use of audio visual methods of teaching

Teaching faculty of various streams used multimedia projectors frequently for making learning more effective.

## Best Practices undertaken by teachers and students

Jagriti Saptah was organized by the women cell on women empowerment and gender sensitization.

Cdt Sukhvinder Singh participated in Republic Day Parade at Rajpath, New Delhi

NSS Unit of the college to organize activities for the welfare of society so as to enable students to learn how to fulfill social responsibility

Independent day was celebrated on 15/08/2015
Blood donation camp was organised on 26/09/2015
One day NSS camp was organised on 25/10/2015
Old age home visit of the volunteers was organised on 10/11/2015.

Seven day special camp was organised from 22/03/2016 to 28/03/2016

Organizing Athletic meet and encouraging students to participate in sports activities

Athletic meet for the session 2015-16 was organized.

Our college students namely Rajan, Ankush, Raja, Monika won Bronze medal in SWSCC held at Fatehabad.

Riya won Bronze medal in JWSC held at Samalkha

Our college students namely Monika won bronze medal in SSWC held at Panipat

Our college student namely Riya, Monika, Priyanka participated in North India Taekwando Tournament and won Gold and Silver Medal.

The meeting concluded on a positive note and the Chairperson thanked everyone and asked the committee to submit the Action Taken Report in writing within a week.

Chairperson: Principal Manmohan Singh

Members:

Dr. Subodh Kumar

Dr. Gurmit Singh

Dr. Upendra Sethi

Special invitee for the meeting:

1. Sh. V.P. Singh

2. Mrs. Rajni Sharma Pri i Shar 3. Dr. Gagandeep Kaur

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